



RESIDENTIAL TENANCY APPLICATION

David Short Real Estate P/L

1377 Point Nepean Road

ROSEBUD VIC 3939

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For your application to be processed you must answer all questions (including the reverse side)

Rental Property Details

Address _____
Suburb _____ Postcode _____
Property Rental Amount \$ _____ Per week
Per calendar month
Property Bond Amount \$ _____
Commencement Date ____/____/____
Lease Term _____ Years _____ Months
How many tenants will occupy the property?
Adults _____ Children _____
Age of each child _____

Personal Details

Mr Ms Miss Mrs Other
Surname Name _____
Given names _____
Date of Birth ____/____/____
Driver's licence number _____
Driver's licence expiry date ____/____/____
Driver's licence state _____
Passport number _____
Passport country _____
Pension number (if applicable) _____
Pension type (if applicable) _____
Student ID number (if applicable) _____

Contact Details

Please give us your details
Home phone number _____
Mobile phone number _____
Work phone number _____
Fax number _____
Email address _____
Current address _____
Postcode _____

Property Manager Name:

Applicant History

How long have you lived at your current address?
_____ Years _____ Months
Why are you leaving this address? _____

(if sold name of Agent)
Landlord/Agent details of this property (if applicable)
Name of Landlord/Agent _____
Landlord/Agent phone no. _____
Weekly rent paid \$ _____
Previous address? _____

_____ Years _____ Months
Landlord/Agent _____ Ph: _____
Weekly rent paid \$ _____
Was the bond refunded in full? Yes / No
If not why not _____

Employment History

Please provide your employment details
What is your occupation? _____

What is the nature of your employment?
FULL TIME / PART TIME / CASUAL
Employer's name (inc. accountant if self employed or institution if student)

Employers address _____
Postcode _____
Contact name _____
Phone no _____
Length of employment _____ Years _____ Months
Weekly income \$ _____ Annual net income \$ _____
Previous occupation? _____
Employer's name _____ Phone no. _____
Length of employment _____ Years _____ Months
Other income / investments / maintenance / Centrelink
Income \$ _____ per _____

Contacts

Please provide a contact in case of emergency (not partner)

1. Surname _____

Given names _____

Relationship to applicant _____

Phone no. _____

Please provide 2 personal references (not related to you)

1. Surname _____

Given names _____

Relationship to applicant _____

Phone no. _____

2. Surname _____

Given names _____

Relationship to applicant _____

Phone. _____

Other Information

Please provide details of any pets

Number of pets ____ Type/Breed _____

Pet registration no. _____

Utility Connections



FREE UTILITY CONNECTION SERVICE

Connections:		TICK	Connection Date
Water	Supplier <input type="text"/>	Connect <input type="checkbox"/>	⇒ <input type="text"/> / <input type="text"/> / <input type="text"/>
Electricity	AGL <input type="text"/>	Connect <input type="checkbox"/>	⇒ <input type="text"/>
Mains Gas	AGL <input type="text"/>	Connect <input type="checkbox"/>	⇒ <input type="text"/>
	TELSTRA <input type="text"/>	Connect <input type="checkbox"/>	⇒ <input type="text"/>

If Telephone do you require White Pages listing or Silent Line

Do you require?	Pay—TV Information <input type="checkbox"/>
	Broadband Internet <input type="checkbox"/>
	Wireless Broadband <input type="checkbox"/>

FAST CONNECT PRIVACY POLICY

To provide application lodgment services to our customers (you) it is necessary to collect certain information about you. You may choose not to supply some or all of the information requested by Fast Connect. Full policy is with AGL disclosure.

Fast Connect provide an application lodgment service only. The Applicant(s) is/are solely responsible for all fees, charges and tariff payments in respect to connections, account establishments, bonds and usage to all services providers. Fast Connect have no responsibility for the performance of the service providers in regard to connections, charges or supply, including delays and discontinuity of supply. The Applicant(s) acknowledge(s) that the service provider will supply under their standard conditions of supply as amended from time to time. Charges may include a security bond, connection fee, account establishment fee, usage charges, callout and installation fees and other charges as applicable from time to time.

Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owners approval and the availability of the premises on the due date. No action will be take against the landlord or the agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the due date for whatsoever reason. I accept that rental amounts are subject to change by providing the required notice. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

SIGNED: _____ DATE: ____/____/____

Tenancy Privacy Statement

Please take the time to read this Privacy Statement carefully and sign where indicated.

Primary Purpose

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises. To ascertain what personal information we have about you, please contact our office.

To carry out this role during the term of your tenancy, we will disclose and collect your personal information to:

- The owner or the Agent of my current or previous residence.
- Real Estate Agents and landlords.
- The landlord's lawyers or mortgagee.
- My personal referees and employer/s .
- Any record listing or database of defaults by tenants.
- Communicate with the owner and select a tenant.
- Allow tradespeople or equivalent organizations to contact me.
- Lodge/claim/transfer to/from a Bond Authority.
- Refer to Tribunals/Courts & Statutory Authorities where applicable.
- Refer to collection agents/lawyers where applicable.
- Complete a credit check with NTD (National Tenancies Database).

If your personal information is not provided to us and you do not consent to the uses to which we put your personal information, we cannot provide you with the lease/tenancy of the premises.

National Tenancy Database

NTD collects your personal information to provide to its members historical tenancy and public record information on individuals and companies who /which lease residential and commercial property from or through licensed real estate agent members NTD.

The real estate agent/property manager will advise NTD of your conduct throughout the lease/tenancy and that information will form part of your tenant history.

I acknowledge that I have read and understood this privacy statement.

SIGNED: _____ DATE: ____/____/____

PLEASE NOTE:

Initial payments must be made by cash or bank cheque within 24 hours after approval of application.

This Application must have all documents below attached:

- Proof of income Photocopy of ID
- Centrelink payment statement (if applicable)

I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the owner's approval:

How did you hear about this property?

- Board The Internet Current rental list in office